

**PACIFIC NATIONAL EXHIBITION
BOARD OF DIRECTORS MEETING
THURSDAY JANUARY 24, 2019
9:00am – Hastings Room
Business Portion**

M I N U T E S

Chair Dominato called the meeting to order at 10:35am

Present: Ms. Lisa Dominato, Chair
Mr. Malcolm Bromley, Vice Chair
Ms. Patrice Impey, Treasurer
Ms. Kaye Krishna, Director
Mr. Ty Speer, Director

Ms. Shelley Frost, President & CEO
Mr. Jeff Strickland, Vice President, Operations
Ms. Sandra Ruff, Vice President, Finance and Corporate Services
Ms. Stacy Shields, Vice President, Human Resources
Ms. Karen Massicotte, Vice President, Sales and Marketing
Ms. Salome Valente, Executive Assistant / Corporate Secretary

Regrets: Ms. Jackie Hogue, Director
Mr. Richard Saunders, Director
Mr. Jerry Dobrovolny, Director

Guest: Ms. Melissa Polak, City of Vancouver

There being a quorum present and due notice having been given, the meeting was declared to be constituted for the transaction of business.

1. ADOPTION OF AGENDA

MOVED by Director Ty Speer
SECONDED by Director Kaye Krishna

Resolved that the agenda for the Business Portion of the Board of Directors meeting for Thursday January 24, 2019 is adopted.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

MOVED by Director Ty Speer
SECONDED by Director Patrice Impey

Resolved that the minutes for the Business Portion of the Board of Directors meeting for Thursday November 1, 2018 are adopted.

CARRIED UNANIMOUSLY

3. LABOUR MANAGEMENT MINUTES

The Labour Management Committee minutes were provided in the Board of Directors packages for review. Ms. Stacy Shields reviewed the minutes.

4. FINANCIALS

4.1 2018 YTD Financial Statements – November 30, 2018

The financial statements were provided in the Board of Directors packages for review. Ms. Sandra Ruff provided a brief overview of the financial statements

4.2 Year-End Projections to March 31, 2019

Ms. Sandra Ruff provided a verbal update on the year-end projections to March 31, 2019.

5. STAFF REPORTS TO THE BOARD OF DIRECTORS

5.1 General Updates

2019 Prize Home Update

A presentation on the 2019 Prize Home was provided in the Board of Directors packages for review. Mr. Jeff Strickland delivered the presentation.

Ride Strategy Update

A presentation on the PNE's ride strategy was provided in the Board of Directors packages for review. Ms. Shelley Frost and Mr. Jeff Strickland delivered the presentation.

Strategic Planning Process

A presentation on the PNE's strategic planning process was provided in the Board of Directors packages for review. Ms. Shelley Frost delivered the presentation.

Director Ty Speer expressed that it would be helpful to understand the PNE's definition of strategy as there are many different types of strategies.

Director Kaye Krishna shared that there's a City wide environment scan about to happen at the City of Vancouver and this is something the PNE could integrate too.

Director Patrice Impey expressed that it would be helpful to have a planning session with the Board of Directors.

Chair Lisa Dominato expressed that there should be some alignment with the City of Vancouver and supports having some Board of Directors involvement in the plan.

The Board of Directors endorsed that the process laid out by Ms. Shelley Frost should cover the issues raised and provides adequate input from the Board of Directors.

Site Capital Upgrades

A presentation on the onsite capital upgrades was provided in the Board of Directors packages for review. Mr. Jeff Strickland delivered the presentation.

Director Kaye Krishna inquired whether the Seismic Alarm Early Warning System could also be done and/or updated at the same time as the Fire Alarm Systems. Mr. Jeff Strickland responded that the PNE would look into this.

Chair Lisa Dominato inquired whether all buildings are equipped with CO2 detectors. Mr. Jeff Strickland responded that the PNE would do an inventory of all of the detectors onsite.

5.2 Upcoming Events

A list of upcoming events was provided in the Board of Directors packages for review. Ms. Karen Massicotte reviewed the list and highlighted some of the upcoming events.

6. NEXT BOARD MEETINGS

It was agreed that the next Board of Directors meetings would be March 11, 2019 (Public Portion) and April 18, 2019 (In Camera & Business)

7. NEW BUSINESS

None

8. ADJOURNMENT OF BUSINESS PORTION OF MEETING

MOVED by Director Kaye Krishna

SECONDED by Director Patrice Impey

Resolved that the Public Portion of the Board of Directors meeting be adjourned at 11:42am

CARRIED UNANIMOUSLY