

The Fair at the PNE
August 20 – September 5, 2022
Pacific National Exhibition
Vancouver, BC

Dear Exhibitor,

Levy Show Service Inc. is pleased to be appointed by Show Management as the Official General Service Contractor for **The Fair at the PNE**. We are excited to service you for this event. In the following pages, please find the necessary forms and vital information that will assist you with a successful exhibition experience.

We are offering a special discount rate on many of our services. To receive the discount rate, please submit your completed forms with full payment by **August 5, 2022**.

Should you have any questions, please feel free to contact our Customer Service Department at 604 277 1726 or operations@levyshow.com. Our team is readily available to assist you with your needs.

We look forward to speaking with you and wish you have a smooth and successful exhibition at **The Fair at the PNE**.

Levy Show Service Inc.

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

COMPANY				BOOTH NUMBER				All orders are regulated by LSS Payment Terms & Conditions as well as Material Handling / Exhibit Transportation Terms & Conditions.
ADDRESS		street	city	state/province	zip/postal code	country		
PHONE	FAX	P/O Number		E-MAIL				
AUTHORIZED CONTACT SIGNATURE X				AUTHORIZED CONTACT - PLEASE PRINT		DATE		

PAYMENT INFORMATION

<input type="checkbox"/> VISA		<input type="checkbox"/> MASTERCARD		<input type="checkbox"/> CHEQUE		EXPIRY DATE				CCVC						
ACCOUNT NUMBER																
CARDHOLDER'S BILLING ADDRESS													city	state/province	zip/postal code	country
CARDHOLDER'S SIGNATURE X													CARDHOLDER'S NAME - PLEASE PRINT			

Please complete the REQUIRED order forms and submit with Payment & Credit Card Authorization Form and full payment. You may choose to pay by credit card and/or bank cheque, however, *we require your credit card authorization to be on file with LSS.* For your convenience, this form will be used as your authorization to charge any additional amounts incurred by you or your show representative, including material handling and labour charges.

CALCULATION OF ORDER FORMS

TOTAL FROM EACH ORDER FORM

Exhibitor Special Order Form.....	\$	
Carpet Special Order Form.....	\$	
Table and Seating Rental Order Form.....	\$	
Accessories Rental Order Form.....	\$	
Prestige Furniture Rental Order Form.....	\$	
Hardwall System Rental Order Form.....	\$	
In-Booth Forklift Order Form.....	\$	
Labour Order Form.....	\$	
Other LSS Services.....	\$	

FULL PAYMENT IN CANADIAN FUNDS

\$

To simplify payment, send one cheque payable to Levy Show Service Inc. for the entire amount or note the amount to be charged to your credit card.

Charge my credit card in the amount of	\$	<div style="border: 1px solid black; height: 25px;"></div>
Cheque no. <div style="border: 1px solid black; display: inline-block; width: 80px; height: 25px;"></div> Dated <div style="border: 1px solid black; display: inline-block; width: 80px; height: 25px;"></div> in the amount of	\$	<div style="border: 1px solid black; height: 25px;"></div>

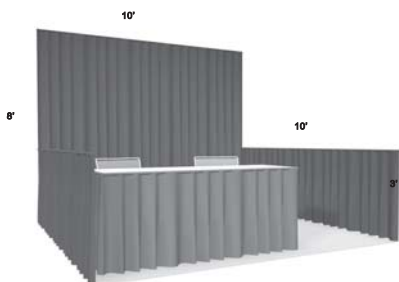
EXHIBITOR SPECIAL RENTAL ORDER FORM & INVOICE

READY BEFORE YOU ARRIVE!

NO LABOUR COSTS!

NO TRUCKING COSTS!

PACKAGE - A 10' x 10' DRAPERY BOOTH



INCLUDES:

8' high backwall
 3' high sidewall
 1 - 2' x 6' skirted table
 2 - folding chairs
 10' x 10' grey carpet

\$245.00 (discount)

\$388.00 (standard)

☐ Package A

TABLE SKIRT COLOUR SELECTIONS

☐ Blue ☐ Red ☐ Burgundy ☐ Silver ☐ White ☐ Black
☐ Hunter Green

PACKAGE - B 10' x 10' HARDWALL BOOTH



INCLUDES:

White hardwall or coloured fabric backwall panels
 1 - Header sign - 10" x 78"
 1 - 2' x 6' skirted table
 2 - fabric chairs
 2 - rear shelves
 10' x 10' grey carpet

\$704.00 (discount)

\$2464.25 (standard)

☐ Package B

TABLE SKIRT COLOUR SELECTIONS

☐ Blue ☐ Red ☐ Burgundy ☐ Silver ☐ White ☐ Black
☐ Hunter Green

SPECIAL INSTRUCTIONS

OPTIONS

PACKAGE - B

Description	Qty.	Discount Rate	Standard Rate	Total
White 1/8" pegboard panel (hooks not supplied)		84.00 each	110.00 each	
Wall Shelf (0.25m deep x 1m long)		77.00 each	100.00 each	
Armilight with 150 watt bulb (power source NOT included)		104.50 each	135.75 each	

Header to read:

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

RATE ADJUSTMENT	(OFFICE USE ONLY)	
25% CANCELLATION FEE	(OFFICE USE ONLY)	
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL		

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **August 5, 2022**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received then cancelled. If full service has been provided then 100% of original fee will be applied. GST#R103315057
 showspecial.cdr

BOOTH CARPET SALE PRICE - \$184.00

ON-SITE PRICE - \$239.00

PLEASE ORDER BEFORE August 5, 2022 TO TAKE ADVANTAGE OF THIS SPECIAL.

CARPET without foam padding			
Description	Discount Rate	On - Site Rate	Total
Size - 10 ft. X 10 ft.	184.00	239.00	
10 ft. X 20 ft.	368.00	478.00	
Other sizes in 10' x 10' increments only. Calculate sq. ft. X price per sq. ft.			
Size _____ ft. x _____ ft.			
= _____ sq. ft.	1.84	2.39	

- ☐ Blue ☐ Red ☐ Hunter Green
☐ Tuxedo ☐ Grey ☐ Black ☐ Bluejay

A surcharge may be applied for damages incurred after installation.

CARPET including foam padding			
Description	Discount Rate	On - Site Rate	Total
Size - 10 ft. X 10 ft.	233.00	303.00	
10 ft. X 20 ft.	466.00	606.00	
Other sizes in 10' x 10' increments only. Calculate sq. ft. X price per sq. ft.			
Size _____ ft. x _____ ft.			
= _____ sq. ft.	2.33	3.03	

- ☐ Blue ☐ Red ☐ Hunter Green
☐ Tuxedo ☐ Grey ☐ Black ☐ Bluejay

EXHIBITOR INFORMATION

COMPANY _____

CONTACT _____

BOOTH# _____

COST SUMMARY

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25% CANCELLATION FEE	(OFFICE USE ONLY)	
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL		

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TABLES & CHAIRS

Tables

All tables are available in the below options:

- Unskirted or Skirted
- 30" or 40" height
- 4', 6', or 8' lengths x 2' widths



4' x 2' skirted table



6' x 2' skirted table



8' x 2' skirted table

Skirt Colour Options



Blue



Red



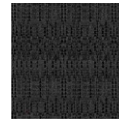
Burgundy



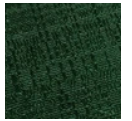
Silver



White



Black



Hunter
Green

Pedestal Tables

All pedestal tables are available in the below options:

- 30" diameter tops
- 17" / 30" / 40" high
- White or Black finished tops



Chairs



Fabric Sled Base Chair



Fabric Arm Chair



Folding Chair



Fabric Steno Chair



Padded Bar Stool



Fabric Highback Stool

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?


We would be pleased to help. Contact us at: 604 277 1726


operations@levyshow.com

www.levyshow.com

TABLE AND SEATING RENTAL ORDER FORM & INVOICE

TABLES

Description	Qty.	Discount Rate	Standard Rate	Total
 TABLES 30" HEIGHT				
4' x 2' Skirted		101.00	131.50	
6' x 2' Skirted		116.75	151.75	
8' x 2' Skirted		132.50	172.25	
Fourth side of table skirted		44.50	58.00	
Unskirted table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'		77.00	100.00	
<input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Burgundy <input type="checkbox"/> Silver <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Purple <input type="checkbox"/> Hunter Green				

 TABLES 40" COUNTER HEIGHT				
4' x 2' Skirted		156.25	203.00	
6' x 2' Skirted		171.00	222.25	
8' x 2' Skirted		189.00	245.75	
Fourth side of table skirted		51.00	66.50	
Unskirted table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'		92.00	120.00	
<input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Hunter Green				

ROUND PEDESTAL TABLES

Description	Qty.	Discount Rate	Standard Rate	Total
 17" H x 30"D Coffee Table				
White		94.00	122.00	
Black		112.00	146.00	
 27" H x 30"D Round Ped Table				
White		103.00	134.00	
Black		120.00	156.00	
 40" H x 30"D Round Ped Table				
White		112.00	146.00	
Black		129.00	168.00	
ROUND STRETCH SPANDEX COVER				
30"H <input type="checkbox"/> Black		33.00	43.00	
40"H <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Red <input type="checkbox"/> Teal <input type="checkbox"/> Yellow		33.00	43.00	







EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

CHAIRS

Description	Qty.	Discount Rate	Standard Rate	Total
 FABRIC SLED BASE CHAIR - GREY		66.00	86.00	
 FABRIC ARMCHAIR - GREY		87.50	114.00	
 FOLDING CHAIR		38.50	50.00	
 FABRIC STENO CHAIR		100.00	130.00	
 PADDED BAR STOOL - BLACK		84.00	109.00	
 PADDED HIGH BACK STOOL		114.50	149.00	

COST SUMMARY

RATE ADJUSTMENT	(OFFICE USE ONLY)	
25% CANCELLATION FEE	(OFFICE USE ONLY)	
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL	GST#R103315057	

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM








****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

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 TABLE-CHAIR 2022.cdr

ACCESSORIES RENTAL ORDER FORM & INVOICE

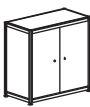


ACCESSORIES

Description	Qty.	Discount Rate	Standard Rate	Total
 ALUMINUM FOLDING LITERATURE RACK (with clear plexi dividers) - double wide rack available please ask for rate		118.00	153.50	
 <input type="checkbox"/> COAT TREE <input type="checkbox"/> CHROME BAG HOLDER		78.00	101.50	
 GARMENT ROLLING RACK		86.00	112.00	
 WASTE BASKET		30.00	39.00	
 RETRACTABLE STANCHION (max belt length 6ft) <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Red		63.00 (each)	82.00 (each)	
 ALUMINUM EASEL Fits sign sizes: 22" x 28" 24" x 36" 28" x 44"		86.00	112.00	
 40''H CHARGING STATION (based on available inventory) **custom graphics available at an additional cost**		876.00	1,139.00	
LARGE GLASS BOWL		50.00	65.00	

DISPLAY EQUIPMENT

Description	Qty.	Discount Rate	Standard Rate	Total
 CHROME SIGN HOLDER 22" x 28"		92.00	120.00	
 FABRIC POSTER BOARD 4' x 8' grey fabric covered both sides <input type="checkbox"/> Horizontal (shown) <input type="checkbox"/> Vertical		236.00	307.00	
 TALL CABINET SHOW CASE 3 shelves with lockable door 12" X 39" X 77" <input type="checkbox"/> Lights \$78.00		643.50	837.00	

COUNTER OPTIONS

Description	Qty.	Discount Rate	Standard Rate	Total
 COUNTER Sliding doors & storage shelf 20" x 40" x 40" tall <input type="checkbox"/> Lock (\$21.00 each) <input type="checkbox"/> Graphic panel upgrade (\$280.00)		White 291.50	White 379.00	
		Black 398.00	Black 517.50	
 JEWELRY CASE One shelf 20" x 40" x 40" tall <input type="checkbox"/> Lock (\$21.00 each) <input type="checkbox"/> Lights (\$21.00 each)		378.50	492.00	
 SHOW CASE Two shelves 20" x 40" x 40" tall <input type="checkbox"/> Lock (\$21.00 each) <input type="checkbox"/> Lights (\$21.00 each)		395.50	514.00	

COST SUMMARY

RATE ADJUSTMENT	(OFFICE USE ONLY)	
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SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL	GST#R103315057	

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

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ACCESSORIES 2022.cdr

CUSTOM EXHIBITS

A more sophisticated technique to exhibit marketing messages creatively and effectively!

With decades of service, Levy continues to provide viable and reliable alternatives to maximize clients' overall booth space. Our sales team and design specialists work closely with each and every client to create a unique exhibit designed to meet a wide variety of today's marketing strategies. Whether the image and budget are conservative or extravagant Levy exceeds to offer the most suitable and perfect space solutions.



Collaboratively designed to meet your specific requirements, budget, and bring your vision to reality.

Each Levy Custom Designed Exhibit will be built to exact specifications and will be:

- Unique
- Attractive
- Versatile
- Impressive
- Memorable
- Functional
- Creative
- Inviting
- Efficient

Let us help you create a one of a kind booth space.

Call our experienced professionals for an innovative, customized, and no obligation approach.



HARDWALL SYSTEM RENTAL ORDER FORM & INVOICE

MODEL 110



image is based on 10' x 10' booth size

Model 110 includes:

- Aluminum structure
- White hardwall panels
- Straight header sign with company name in block lettering
- Carpet
- Installation and dismantle

Discount Rate:
\$1,895.50

Standard Rate:
\$2,464.25

☐ 8' x 10' ☐ 10' x 10'

MODEL 120



image is based on 10' x 10' booth size

Model 120 includes:

- Aluminum structure
- White hardwall panels
- Corner booth with curved counter
- Curved header sign
- Carpet
- Installation and dismantle

Discount Rate:
\$2,254.00

Standard Rate:
\$2,930.25

☐ 8' x 10' ☐ 10' x 10'

MODEL 210



image is based on 10' x 20' booth size

Model 210 includes:

- Aluminum structure
- White hardwall panels
- Straight backwall with 1 curved header
- Carpet
- Installation and dismantle

Discount Rate:
\$2,799.50

Standard Rate:
\$3,639.50

☐ 8' x 20' ☐ 10' x 20'

MODEL 220

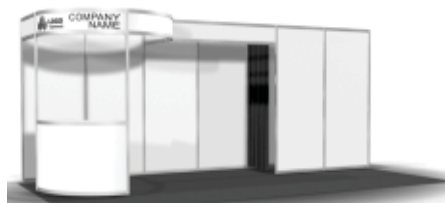


image is based on 10' x 20' booth size

Model 220 includes:

- Aluminum structure
- White hardwall panels
- Corner booth with curved counter, 1 header sign & storage locker (not lockable)
- Carpet
- Installation and dismantle

Discount Rate:
\$3,890.00

Standard Rate:
\$5,057.00

☐ 8' x 20' ☐ 10' x 20'

HARDWALL UPGRADES & ACCESSORIES

Description	Qty.	Discount Rate	Standard Rate	Total
LOGO upgrade		Call for Quote		
Wall shelf, .25m deep x 1m long		77.00	100.00	
Angled shelf, .25m deep x 1m long		100.00	130.00	
15 watt grey LED arm light, (power NOT included)		104.50	135.75	
2m white curve counter WITH inside shelf (NO doors)		574.25	746.50	
White PVC slat wall, 2.5m high x 1m wide, per lin.m		205.25/m	266.75/m	

****CUSTOM BOOTHS AVAILABLE. Call 604 277 1726 for a quote****

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

CARPET COLOUR SELECTIONS

☐ Blue ☐ Red ☐ Hunter Green ☐ Grey ☐ Black
☐ Tuxedo ☐ Bluejay

HEADER DETAILS

HEADER TO READ (up to 20 characters, black lettering on white)

Header One

Header Two

****LOGO upgrade available at additional cost. Please contact Exhibitor Services for a quote.****

COST SUMMARY

RATE ADJUSTMENT	(OFFICE USE ONLY)	
25% CANCELLATION FEE	(OFFICE USE ONLY)	
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL		

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HARDWALL-RENTAL 2022.cdr

IN-BOOTH FORKLIFT ORDER FORM & INVOICE

TERMS & CONDITIONS

The exhibitor, his agent or representative must supply sufficient manpower including competent and authorized supervisors to manage and control the exhibit installation activity.

The exhibitor, upon signing this order form, covenants and agrees to indemnify and hold harmless Levy Show Service Inc., from and against all claims, demands, charges, losses or damage arising or alleged to arise directly or indirectly or incidentally by person of any act omission or operations of the exhibitor, his agent or representative, their officers, employees, agents or anyone for whom the exhibitor, his agent or representative are legally responsible.

Levy Show Service Inc., is to be cross insured on the insurance for the exhibitor's, his agent's or representative's operations conducted at this event.

Evidence of the insurance described above shall be forwarded to Levy Show Service Inc.

THIS SERVICE IS NOT PROVIDED BY SHOW MANAGEMENT

RATES (All rates include forklift and driver)

DESCRIPTION	DISCOUNT RATE	STANDARD RATE
REGULAR TIME 8:00 AM - 4:00 PM Monday to Friday	223.30 per hour	290.30 per hour
OVER TIME 4:00 PM - 6:00 PM Monday to Friday 8:00 AM - 4:00 PM Saturday	276.65 per hour	360.00 per hour
DOUBLE TIME All other hours including Sundays and Statutory Holidays	338.80 per hour	440.40 per hour

ESTIMATED INSTALLATION REQUIREMENTS

DESCRIPTION	Discount Rate	Standard Rate	TOTAL
REGULAR TIME _____ Forklifts _____ Hours	223.30 per hour	290.30 per hour	\$_____ Total
OVER TIME _____ Forklifts _____ Hours	276.65 per hour	360.00 per hour	\$_____ Total
DOUBLE TIME _____ Forklifts _____ Hours	338.80 per hour	440.40 per hour	\$_____ Total

There is a minimum charge of one (1) hour per forklift. Additional time thereafter is charged in one-half (½) hour increments.

Date Required _____

Start Time _____

ESTIMATED DISMANTLE REQUIREMENTS

REGULAR TIME _____ Forklifts _____ Hours	223.30 per hour	290.30 per hour	\$_____ Total
OVER TIME _____ Forklifts _____ Hours	276.65 per hour	360.00 per hour	\$_____ Total
DOUBLE TIME _____ Forklifts _____ Hours	338.80 per hour	440.40 per hour	\$_____ Total

There is a minimum charge of one (1) hour per forklift. Additional time thereafter is charged in one-half (½) hour increments.

Date Required _____

Start Time _____

SPECIAL INSTRUCTIONS

DISCLAIMER: In Booth Forklift does not cover any Material Handling services; please refer to the Material Handling Order Form and Invoice.

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

RATE ADJUSTMENT (OFFICE USE ONLY)	
25% CANCELLATION FEE (OFFICE USE ONLY)	
SUBTOTAL	
P.S.T. 7%	
G.S.T. 5%	
TOTAL GST#R103315057	

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FORKLIFT 2022.cdr

LABOUR ORDER FORM & INVOICE

LEVY SHOW SERVICE INC. SUPERVISED LABOR

☐ **MOVE IN** ☐ **MOVE OUT**

LEVY SHOW SERVICE INC. WILL SUPERVISE labour to unpack and install display before exhibitor arrival at show site and/or dismantle and pack display after show closing.

A **25% (\$35.00 minimum) Surcharge** will be added to the labour rates below for this professional supervision.

EXHIBITOR SUPERVISED LABOR

☐ **MOVE IN** ☐ **MOVE OUT**

EXHIBITOR WILL SUPERVISE the labourers provided by Levy Show Service Inc. for the installation and/or dismantle of the exhibit.

Supervisor's Name: _____

Contact Information: _____

Labour will be tentatively scheduled as per your indicated start time below. Please note that you will need to check in with our Levy Customer Service Desk on-site to advise that you are ready for your labourer(s) to begin.

LABOUR RATES

REGULAR TIME	8:00 AM - 4:00 PM Monday to Friday	112.00 per Hour
OVER TIME	4:00 PM - 6:00 PM Monday to Friday 8:00 AM - 4:00 PM Saturday	151.00 per Hour
DOUBLE TIME	All other hours including Sundays and Statutory Holidays	194.00 per Hour

ESTIMATED INSTALLATION REQUIREMENTS

REGULAR TIME	_____ Labourers	_____ Hours	112.00 per Hour	\$_____ Total	A minimum charge for labour is one (1) hour per labourer. Labour thereafter is charged in one-half (½) hour increments. Date Required _____ Start Time _____
OVER TIME	_____ Labourers	_____ Hours	151.00 per Hour	\$_____ Total	
DOUBLE TIME	_____ Labourers	_____ Hours	194.00 per Hour	\$_____ Total	

****A 25% (\$35.00 min.) surcharge will be added to labor rates for Levy Supervision****

ESTIMATED DISMANTLE REQUIREMENTS

REGULAR TIME	_____ Labourers	_____ Hours	112.00 per Hour	\$_____ Total	A minimum charge for labour is one (1) hour per labourer. Labour thereafter is charged in one-half (½) hour increments. Date Required _____ Start Time _____
OVER TIME	_____ Labourers	_____ Hours	151.00 per Hour	\$_____ Total	
DOUBLE TIME	_____ Labourers	_____ Hours	194.00 per Hour	\$_____ Total	

****A 25% (\$35.00 min.) surcharge will be added to labor rates for Levy Supervision****

INBOUND FREIGHT INFORMATION

Carrier	Date Shipped
Number of Pieces	Weight
Pro Number	Arrival Date (Target)
<input type="checkbox"/> Loose Display	<input type="checkbox"/> Crated Display

QUANTITY OF LADDERS REQUIRED (Optional)

_____ (indicate number)

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

SPECIAL SET UP INSTRUCTIONS

Please include set up plans, photos and install instructions for booth labour ordered.

Are set up plans attached? ☐ Yes ☐ No

If no, please provide an email address for Levy to contact you regarding booth set up and special requirements:

COST SUMMARY

RATE ADJUSTMENT	(OFFICE USE ONLY)	
CANCELLATION FEE	(OFFICE USE ONLY)	
TOTAL ESTIMATED LABOUR		
SUPERVISION 25% (\$35.00 min.)		
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL GST #R103315057		

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

TERMS & CONDITIONS Gratuities in any form, including cash, gifts or labour hours for work not actually performed are prohibited. We reserve the right to adjust orders calculated incorrectly.

CANCELLATION FEE A one (1) hour "per person, per hour" charge will be applied for all cancelled labour orders.

PAYMENT & LABOUR

The terms and conditions set forth below become part of the contractual agreement between Levy Show Service Inc and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- ~ **WHEN THE METHOD OF PAYMENT FORM IS SIGNED; OR**
- ~ **WHEN AN ORDER FOR LABOUR, SERVICES, AND/OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH LEVY SHOW SERVICE INC.; OR**
- ~ **WHEN WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOUR SECURED THROUGH LEVY SHOW SERVICE INC.**

DEFINITIONS

"Levy Show Service Inc" ("LSS"), and any sub-contractors affiliated within the show. The term EXHIBITOR shall be construed within the meaning of this contract as the EXHIBITOR and/or its employees, agents, representatives, and/or any Exhibitor Appointed Contractor (E.A.C.).

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in CDN. or U.S. Funds and all cheques must be drawn on a Canadian or U.S. Bank. Orders received without advance payment or after the deadline date will incur additional [After Deadline] charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of LSS except where specifically identified as a sale. All LSS rentals include delivery, installation and removal from EXHIBITOR's booth, unless stated otherwise. In case of cancellation, a one-hour "per person, per hour" charge will be applied to all labour, forklift and sign hanging orders that are not canceled in writing at least seven (7) days prior to the scheduled start time. If services have already been provided at the time of cancellation 100% of original fee will be applied. It is the EXHIBITOR'S responsibility to advise LSS Exhibitor Services personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If EXHIBITOR is exempt from payment of sales tax, LSS requires a British Columbia or Federal tax exemption number. For EXHIBITORS, LSS requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show, terms will be net, due and payable in CANADA, upon receipt of invoice. In the event of any dispute between EXHIBITOR and LSS relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, or any partial payment, due to LSS relative to any services, as an offset against the amount of any alleged loss or damage. Any claim against LSS shall be considered a separate transaction, and shall be resolved on its own merits. LSS reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR's estimate of charges and the actual charges incurred by the EXHIBITOR, or for any charges that LSS may be obligated to pay on behalf of the EXHIBITOR, including without limitation, any shipping charges.

LABOUR PROVIDED UNDER THE SUPERVISION OF LSS

RESPONSIBILITIES

LSS shall be responsible for the performance of labour provided under this option. LSS cannot assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under LSS's direct supervision and control. In no event shall LSS be liable for loss or damage caused by delay in labour beginning work when EXHIBITOR requests labour to begin later than the start of the working day. LSS shall not be responsible for loss, delay or damage due to strike, lockouts, and/or work stoppages, or other causes beyond LSS's reasonable control.

INDEMNIFICATION

LSS agrees to indemnify, hold harmless, and defend EXHIBITOR from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to LSS employees, or property damage arising out of work performed by labour provided by and supervised by LSS, except when EXHIBITOR exercises direction and/or control over the work being performed.

LABOUR PROVIDED UNDER THE SUPERVISION OF EXHIBITOR

RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labour provided under this section. It is responsibility of EXHIBITOR to supervise labour secured through LSS in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with LSS Safe Work Rules and/or Federal, Province and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management Rules and/or Regulations. It is the responsibility of the EXHIBITOR to check in with the Service Desk to pick up labour, and to return to the Service Desk to release labour when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend LSS from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to LSS employees, and/or property damage arising out of work performed by labor provided by LSS but supervised by EXHIBITOR. Further, EXHIBITOR's indemnification of LSS includes any and all violations of Federal, Province or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labour provided by LSS to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO LSS's MATERIAL HANDLING TERMS AND CONDITIONS FORM AS THEY RELATE TO MATERIAL HANDLING SERVICES. CONTRACTUAL TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH LSS. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH LSS.

TERMS & CONDITIONS

